

COFNODION CYNGOR CYMUNED BETWS GWERFYL GOCH A GYNHALIWDYD 12/12/16 YN NEUADD
MELIN Y WIG AM 7.30

PRESENNOL – Gwyn Edwards, Gareth Williams, Trebor Edwards, Emyr Roberts, Hefin Lloyd Davies

YMDDIHEURIADAU – Asheton Crawley, Elin Roberts

DERBYN COFNODION – derbyniwyd y cofnodion fel rhai cywir

MATERION YN CODI

- a. Bwrdd arddangos – clywyd nad oedd y bwrdd wedi ei drwsio a bod y clerc yn dal i aros i glywed gan Dilwyn Williams
- b. Pengeulan – roedd CSD wedi gofyn am ragor o wybodaeth a chlywyd bod y Clerc wedi bod mewn cysylltiad a'r cyngor sir i drafod beth oedd y gwaith adeiladu
- c. Clywyd nad oedd y clerc wedi clywed yn ol gan CSD ynglyn a'r ffordd heibio Penybrynau/Hendre er i'r ebost ddynodi bod y mater yn flaenoriaeth

AWDIT BLYNYDDOL

Clywyd bod cwmni newydd wedi cael ei benodi i gwblhau awdit blynyddol cyngorau cymuned Cymru. ERbyn hyn roedd y clerc wedi derbyn adroddiad cyflawn gan yr awditors ac roedd nifer o feiau wedi'i canfod. Clywyd bod cwynion cyffredinol wedi cael eu gwneud am y cwmni yma a bod nifer yn ormod o wallau wedi cael eu nodi ganddynt a hynny ar gyfer cyngorau cymuned bychain iawn, gan gynnwys Betws Gwerfyl Goch. Fodd bynnag trafodwyd yr adroddiad gyda'r cyngorwyr a phenderfynwyd mynd ati i gydymffurfio a'r gofynion hyn gan yr awditors.

- a. Rhaid gosod cyllideb am y gwariant dros y flwyddyn a'i fonitro ymhob cyfarfod. Nid oedd yn ddigonol i ni weld ar ddiwedd blwyddyn beth oedd i'w dalu, ac felly rhaid gosod y gyllideb
- b. Mae angen cael 'engagement letter' efo'r arolygwr mewnol, Gwyn Davies, ac yn hwn byddai'n ofynnol iddo nodi beth mae o wedi ei ddarganfod neu ei farn am ein llyfrau ariannol
- c. Mae angen i'r swyddog ariannol (clerc) arwyddo datganiadau ariannol
- d. Rhaid dangos yn y cofnodion bod yr arolygwr mewnol wedi ei ail-benodi
- e. Mae angen adroddiad gan yr arolygwr mewnol i fynd gyda'r awdit/return, blynyddol
- f. Angen cofnodio yn fanylch bod y pwyllgor wedi derbyn cofnodion ariannol

PRECEPT 2017/2018 – Clywyd bod y precept wedi ei godi i £17.70 y llynedd, ac o'r herwydd penderfynwyd cadw'r swm yr un fath eleni. Clywyd byddai hyn felly yn rhoi £2902 y flwyddyn i'r cymuned wedi'i ddyrannu dros 3 gwaith, sef £967 ym mis Ebrill, Medi a Rhagfyr.

Cyllideb/Gwariant 2017/18

Wreaths - £50

Mynwent Gro – 50

Mynwent MYW – 50

Mynwent Egwlys – 50

Aon Ins – 400

Awditors – 200

Cyflog Clerc – 700

Website hosting – 40

Neuadd Melin y Wig – 200

Festri y Gro – 200

Unllais – 45

Stationery - 20

GWARIANT CYLLIDEB = £2005, yn gadael £897 yn weddill. O'r gweddill hwn, penderfynwyd byddai'r taliadau hyn angen eu gwneud pan derbynnir infois:

Adnewyddu Cofgolofn – est - £300

Bwrdd ARddangos – est £100

J Llywelyn Hughes PAYE – est £100

Cyfraniad costau teithio ysgol - £150

= £650

897-650 = £247 dros ben ar gyfer y flwyddyn

UFA

- a. Clywyd bod mainc ar dop y pentref angen ei hadnewyddu
- b. Holi os oedd posib cael 'road sweeper' ar ffyrdd yr ardal

- c. Dilyn i fyny unwaith yn rhagor am y ffordd heibio Penybryniau/Hendre

DYDDIAD Y PWYLLGOR NESAF – 16 Ionawr 2017

MINUTES OF MEETING HELD 12/12/16

PRESENT – Gwyn Edwards, Gareth Williams, Trebor Edwards, Emyr Roberts, Hefin Lloyd Davies

APOLOGIES – Asheton Crawley, Elin Roberts

MNUTES OF PREVIOUS MEETING – accepted

MATTERS ARISING

- d. Betws Display Board – still not repaired. Clerk and councillors to chase up again.
- e. Planning – CSD had asked for further information and the council heard that the clerk had given CSD a description of works undertaken as could be seen from other residents' homes
- f. Clerk had still not received any communication/response with regard to the road surface and remedial works Penybryniau/Hendre

ANNUAL AUDIT

A new company now carries out the audits for all the Wales CCs – namely BDO of Southampton. There had been a longer delay in getting the audit finalised and returned and this was due to the new company and new procedures. The final report had identified a few issues which needed to be rectified. On a general note, there had been various complaints from many Ccs in Wales that the audit had been unfair and expected too much from CCs in particular for the very small Ccs with low levels of precepts, such as Betws GG. However, it was decided to address the issues in this meeting.

- g. When setting the precept, it is also necessary to set a budget for expenditure for the coming year.
- h. There needs to be an 'engagement letter' with the internal auditor, Gwyn Davies.
- i. Clerk to sign financial statements
- j. Minutes must demonstrate that the internal auditor, Gwyn Davies, is re-appointed on an annual basis
- k. Internal auditor to provide a full report with the annual return and complete all sections of the return which confirms his actions

I. Minutes to note in detail that the CC has accepted/adopted the financial statements

PRECEPT 2017/2018 – as the precept had been raised last year to £17.70 it was decided to have it remain the same for this financial year of 2017/18. This would give a total amount of £2902 for the year spread over three payments of £967 in April, Sept and Dec.

Expenditure budget 2017/18 (based on forecast and/or historical payments)

Wreaths - £50

Mynwent Gro – 50

Mynwent MYW – 50

Mynwent Eglwys – 50

Aon Ins – 400

auditors – 200

Clerk salary – 700

Website hosting – 40

Neuadd Melin y Wig – 200

Festri y Gro – 200

Unllais – 45

Stationery - 20

TOTAL = £2005 (surplus of £897 to pay for the following)

memorial – est - £300

Display board – est £100

J Llywelyn Hughes PAYE – est £100

School Competing Urdd Costs - £150

= £650

897-650 = £247 surplus at year end

UFA

- d. Bench in Betws GG to be repaired. Clerk to send to CSD.
- e. Apply for a road sweeper for the community roads
- f. Chase up again the repairs for the road at Penybryniau/Hendre

DONM – 16 Ionawr 2017